



ZEE STAR CREATIONS

CELEBRATION PLANNING RESOURCE

DIY Bloom Bar Event Checklist

Plan your space, flowers, rental equipment, pickup, setup, and return.

Event

Event date

Venue / location

Guest count

Space

- ☐ Stable, accessible setup area selected
- ☐ Umbrella clearance checked if applicable
- ☐ Guest traffic flow considered
- ☐ Weather / indoor-outdoor conditions considered

Flowers & supplies

- ☐ Flowers arranged separately by customer
- ☐ Water / containers planned
- ☐ Trimming tools and waste handling planned
- ☐ Decorative extras / signage planned

Rental & logistics

- ☐ Equipment selection confirmed
- ☐ Pickup vehicle / transport space checked
- ☐ Pickup time confirmed
- ☐ Setup responsibility understood
- ☐ Return time and condition requirements reviewed

Notes

Reminder: Zee Star Creations Bloom Bar is an equipment rental. Flowers are not supplied and no attendant remains onsite.